

## Agenda

1. Welcome (President)
2. Call to Order & Roll Call (President)

Director/Treasurer Pro Tem (exp. 2027)	Dave Blankenbeckler	<input type="checkbox"/>
Director (exp. 2027)	Julie Emo	<input type="checkbox"/>
Director/President (exp. 2026)	Fritz Foss	<input type="checkbox"/>
Director/Vice President (exp. 2025)	Jason Kruse	<input type="checkbox"/>
Director (exp. 2025)	Dan Mispagel	<input type="checkbox"/>
Treasurer	OPEN	<input type="checkbox"/>
Secretary	Kirsten Mispagel	<input type="checkbox"/>

Dave Blankenbeckler attending remotely via Zoom.  
Jason Kruse cannot attend, absence is excused.  
Kirsten Mispagel cannot attend, absence is excused.
3. Owners Forum – 10 min.
4. Meeting Minutes Approvals
  - August 28, 2025 Board Meeting Minutes – write-up and approval delayed.
5. Treasurer's Update (Dave attending remotely) – 10 min.
  - Q3 2025 Financial Report
  - 2026 Budget – in preparation
6. Old Business/Committee Reports – 60 min.
  - Design Review (Brian Terry, Dave, Fritz) – update, 5 min.
    - Need a formal Design Guidelines Revisions document for Filing 6 (and other filings as appropriate).
    - For a nominal fee (\$22), we obtained Boulder County Clerk and Recorder certified electronic copies of the Declarations and Design Guidelines for all filings, ultimately to replace (after review and comparison) those on the Association's website (recall missing page 6 in the currently posted Filing 6 copy).
  - Landscaping (Pat Zolotar, Board) – update, 5 min.
    - Common Areas Maintenance
      - Winterizing irrigation system.
      - 2026 contract received from Panorama.
    - Creekside/Rainbow Ridge Outlot A Common Area Maintenance Sharing Agreement – Board approved revised/amended version sent to Rainbow Ridge HOA, waiting for their Board review/approval.
    - Snow Removal – new contract received from A-Z Services for the coming season.
    - Parkview/Plateau relandscaping plans – remains tabled until we qualify/can submit proposal for NGLA funding.
  - IT (Sterling Babcock, Board) – no update

- Need Dropbox member login credentials changed from private to generic HOA email addresses – no update.
  - Engage Dropbox Support for help with Secretary login – no update.
- Communications (Jason, Dan, Board) – update, 5 min.
  - September Association Newsletter sent via WordPress MailPoet.
  - Continued success with Board meeting attendance via Zoom.
  - Planning/implementation of Members-only area on Website – no update
    - Need remote meeting capability (e.g. Zoom).
    - Need remote voting capability (e.g. eBallot or OpaVote).
  - Member Education tab on Website – remains under construction.
- Governing Documents Review (Jason, Fritz) – update, 10 min.
  - **MOTION/VOTE:** approve up to \$1,000 for Lyons Gaddis to complete its legal review and revision and deliver the Association's Amended and Restated Bylaws final draft.
  - Finalizing Bylaws draft:
    - Send Board the version received from LG for review/feedback – done and still under review.
    - Schedule meeting with LG to discuss/further revise.
    - Convene final Committee meeting to finalize draft.
    - Final draft review by LG.
    - Make final draft available to Members for review/feedback period.
    - Mail ballot vote.
  - Existing Policies revision planning – no update
    - Updates/amendments proposed for the Association's existing "Conflict of Interest" policy – Board review pending.
    - Revisions to "Inspection and Copying of Association Records" policy – Board review pending.
  - New Policies planning – no update
    - "Bid Process Policy" draft – Board review pending.
    - "Document Retention and Disposal" policy and procedures – Board review pending.
- HOA-related legislation tracking (Dan, Fritz) – update, 10 min.
  - Attended City of Longmont NLS' Annual Legislative Update meeting on August 27, 2025, presentation by Altitude Community Law.
    - Legislation Summary has been written and will be posted on the Association's website.
  - Need to post links to pending/passed legislation on Association's Website Education tab.
- Annual Neighborhood Block Party (Pat, Lori, Kirsten) – update, 10 min.
  - Date/Time: Saturday, October 4, 2025, 3-6 pm
  - Application submitted and approved Sept. 9, permit received Sept. 24.
  - Food/Drink plans

- Homemade chili, pulled pork, hot dogs, cole slaw, potato salad, desserts (cookies and pies)
    - Assorted canned sodas, dispensed lemonade, ice tea, and water
    - Activities plans
      - Chili cook-off (with gift card prizes), face and pumpkin painting, balloon twisting, pet parade.
    - Advertising plans
      - Paper flyers have gone out to all residents.
      - Event posted along with flyer on Association's website.
      - Signs have gone up in the at neighborhood entrances.
  - Longmont Neighborhood Group Leaders Association (NGLA) (Julie, Dan, Nina) – update, 5 min.
    - Dan attended September 18 meeting – will provide summary.
    - Approved request for and use of NGLA tables, chairs, pop-up canopies, yard games, printed flyers and yard signs for Oct. 4 block party.
    - Printed block party Flyers have been distributed throughout the neighborhood and yard signs have been received and gone up.
    - Applied for and received \$400 NGLA Neighborhood Activity Fund (NAF) grant to support this year's neighborhood block party.
    - NGLA Neighborhood Improvement Project (NIP) grant – eligibility clock running (consider for corner relandscaping project(s)).
  - Annual Meeting Planning – update, 10 min.
    - Planned Date/Time: Thursday, Oct. 30, 5:30-7:30 pm, set-up and registration starting 4:30 pm.
    - Place: Library Meeting Room A/B not available. Contacted FRCC to see if we can reserve their Community Room.
    - Format similar to last year
      - Overview of previous year, plans for coming year (president)
      - Elect directors to fill expiring director seats (two) – paper ballots
      - Member vote on Board-approved budget (vote to reject) – paddles
      - Other items
    - Only general proxies this year (simplifies the voting process)
    - Notices (including Board-approved budget) mailed no later than October 18.
    - Need updated Annual Meeting yard signs.
  - Neighborhood Chicken Coop Survey – no update
    - Board received detailed informational document from a Member and is in the process of reviewing.
7. New Business (Board) – 5 min.
- **MOTION/VOTE:** per retained WLPP Law's advice and counsel and with consent of the parties, adopt written resolution (see attached) ratifying 1) Renee Hartsook's December 14, 2022 appointment to the theretofore vacant position of Association Secretary, and therefore 2) her signing and attesting to the Amended, Restated, and

Consolidated Declaration of Covenants, Conditions and Restrictions for Creekside (First, Second and Fifth Filings), and 3) her December 15, 2022 resignation or removal from the Association Secretary position.

- Recent bear sightings in the neighborhood.

8. Board/Committee Open Positions – no update

- Treasurer (Director Dave Blankenbeckler serving as Treasurer Pro Tem)
- DRC members – need 3 from each of Filings 1A, 3, 4, 6 (Chair can be the 3<sup>rd</sup> member for each filing), 3 total for consolidated Filings 1, 2, 5. Besides Chair, we now have volunteers (see Website Design Review page)
  - 1 from Filing 2
  - 2 from Filing 3
  - 2 from Filing 6
  - 1 from Filing 4

9. Approvals without a meeting – none

Adjourn Open Session

10. Executive Session – 10 min.

- Existing properties out of CC&Rs compliance – status and ongoing actions
- New properties out of CC&Rs compliance – status and pending actions
- Recent Records Requests – status.

Adjourn Executive Session